
MEMORANDUM



TO: Mayor Walker and Councilors
FROM: M McPherson, City Administrator
SUBJECT: **Authorize Execution of Scope of Services, Transportation Plan**
DATE: January 25, 2022

Background:

In preparation for prioritizing replacement of the City's infrastructure, one of the components is a Transportation Plan. This plan will be used alongside the Pavement Management and Sewer Plans.

Analysis:

Staff reviewed the attached scope of services from WSB and finds it comprehensive. Work will begin once the scope has been approved.

In 2008, as part of the Comprehensive Plan update, it was recommended that a full transportation plan be completed, but one was never authorized. As we near the "magic" population number of 5,000, preparation of this plan is timely as that population number will allow the City to access funding available under the MN State Aid program. The plan will also allow the City to better negotiate with both Mille Lacs and Sherburne counties as they consider turning back county roads to the City.

The cost will be attributed to the 2022 CIP as identified in the Development department, see attached budget sheet. The amount is slightly over the \$30,000 budgeted; the additional funds can be moved from the 2022 CIP for Infrastructure as the Pavement Management Plan is underbudget.

Recommendation:

Staff recommends authorization of the attached scope of services for preparation of a pavement management plan.